

**TOWN OF FRYE ISLAND
SELECTMEN/EXECUTIVE COMMITTEE
MINUTES COMMUNITY CENTER 7:00 PM
July 17, 2015**

EXECUTIVE SESSION:

To discuss a personnel matter pursuant to 1 M.R.S.A. § 405 (6) (A)

ATTENDANCE/ROLL CALL:

The following members were present:

Selectpersons: Celeste Beaulieu, John Nun

Board of Island Trustees: Bob Sutherland, Tim McCarthy, Jay Harry Ledgard, John Schutz

Others in attendance:

Town Manager: Gary Donohue

Town Clerk : Marie Tedford

John Crosby, Laura Crosby, Rich Purtell, Mark Thomas, Greg Tedford, Rod Beaulieu, Becky Limauro, Frank Limauro, Nancy Donio, Richard Norris

APPROVAL OF MINUTES:

Motion by John Nun to approve minutes for 6-19-15 and 2nd by John Schutz. Approved.

PETITIONS FROM THE PUBLIC:

1. Dick Norris presented a request to have a Navy Day next year. He said he would organize a fundraiser to raise approximately \$1500. He would also request multiple island families to host individuals for dinner. In addition he would request donations from some businesses for food and drinks for lunch and throughout the day.

2. A statement was read from Betsy Gleysteen. It asked to add an item to the next BOS/ExComm meeting to discuss "creating a memorial/donation/fundraising committee for FI". She stated that Memorials are "done inconsistently now".

John Nun made a motion, John Schutz 2nd to pass this to the Planning Board, as a Land Use function, to form a Committee, if necessary, so "they could recommend policies, have a list of things people could donate to, figure out a way to memorialize without granite benches, etc...". All in favor.

REPORTS:

Recreation Committee:

Nancy Donio, Recreation Commission Chair, reported on a variety of Recreation topics.

There were issues with cleaning of the Community Center. Also was inquiring who is responsible to open the Community Center building for various events not held by the Recreation Director. She requested the Rec Director to create an employee procedure book and also would like all Rec employees to be First Aide certified.

Reported that Anna Donio was the lowest paid Rec Director the Town has had in the past 5 or 6 years and the youngest and she requested an increase for her for next year.

She requested that someone would be hired to clean the Rec building for 8 weeks before and after events.

She requested that DPW be responsible for maintaining the trails instead of volunteers. She reported on the events Rec has or will hold: Teen Dance, Progressive Beach Dinner, Movie Night, Family Fun Day. She reported that from past experience the last 2 weeks of August in the Community Center are not as busy.

Golf Committee:

(Previous minutes- 6/19/15 The request by the Board was that the Golf Committee was to provide the Town Manager and the Board with a 5 year plan for all Golf Club prioritized major (beyond normal operations) expenditures to include clubhouse repairs and improvements. Golf Committee said they had received a quote for vinyl siding on the building. The Board discussed getting a quote for architectural siding, replacement of the windows and a metal roof. Some members of the Board were concerned that the Golf Enterprise is obligating funds far beyond their capability to cover within their annual budgets and reserves and that major/reserve obligations are being incurred before Board approval.)

7/17/15 Mark Thomas reported that financially not quite where they were last year. The Committee is working on a Long Term Maintenance Plan. Reported that the Code Officer requested repairs and volunteers were completing those that weekend. Built a new Barbeque pit and that is being used for the first dinner that week with a live fund raising auction following the dinner.

Planning Board:

Land Use Committee:

Nancy Donio reported that a joint meeting was held with the Planning Board. She discussed that they were looking for a firm number on how many buildable lots have been sold to date. The discussion was that if there have been more than 750 sold then Frye Island should not sell any more buildable lots. She recommended encouraging people to merge adjoining lots to take them off the buildable list. She mentioned there is not a map that shows what is buildable, built on or in conservation. Discussed a buildable lot behind the Community Center that still does not have a road that leads to it. The lot owner requested Frye Island Inc. to trade a lot with them. The Town Manager took an action to have the Town Assessor check for an equitable town owned lot to trade with the owner of the lot in question. The Land Use Committee feels the waterfront lots are undervalued now. Nancy reported that Frye Island Inc. will be putting in a new beach at Lot 1601 and 1602. They thought it needed to be surveyed to determine the line between 1603 and 1602.

UNFINISHED BUSINESS:

1. Discussion on SAD 6 Progress

Gary reported that negotiations were tentatively scheduled for August 4th. The Town of Frye Island would have Gary Donohue, Dan Walker from Preti Flaherty and Betsy Gleysteen the Town school board member and Celeste Beaulieu represent us at negotiations. Negotiations need to be complete by November 1, 2015.

2. Discussion and Action on Ring Road/Raymond Public Hearing Appeal of Permit

Request for transfer of \$5,200 from Long Term Transportation Reserve

Raymond Planning Board will have another procedural meeting at the end of the month. There will be at least 2 more meetings before we know where we stand. We still do not know if the time limit on our permit is still running down the 2 years or if it is on hold until the issues get resolved.

John Schutz made a motion to cover up to \$10,000 of the expenses for the Ring Road project. 2nd by John Nun. 5 in favor. 1 opposed-Celeste Beaulieu.

3. Employee Handbook Review Update-Next Workshop Date: August 3

Tim McCarthy, Celeste Beaulieu and Harry Ledgard met for several hours to discuss the Handbook.

4. Discussion and Action on Town Hall Completion Plans

There have been \$145,743.70 of bills paid out of the original \$150,000.

Discussed the remaining work to be done. Upstairs is close to completion other than furnishings and downstairs has a lot of work to be done. Also researching a new phone system. Discussed logistics of New Town Hall files and location of the Code Enforcement Officer. With 2 floors, no interior stairway and the Code Officer located downstairs, the accessibility of files and office personnel becomes an issue. The office staff prefers to have the files and Code Officer located on the same floor from an efficiency standpoint and the accessibility of records for the public.

After much discussion about the items that still needed to be completed.

John Nun made a motion to take \$35,000 from the Island Improvement Reserve, Celeste Beaulieu 2nd. All in Favor.

NEW BUSINESS:

1. Discussion and Action on Appointments

Motion by John Schutz to appoint to a one year term:

Paul White-Town of Frye Island Assessor, Marie Tedford-Town Clerk, Gary Donohue-Town Manager, Wayne Fournier-Treasurer.

2nd by John Nun. All in favor.

2. Discussion- replacement/repair Police Cruiser

Rod Beaulieu presented concerns about the police cruiser and an ABS brake issue. He had an itemized list for getting an inspection sticker. Repairs to the cruiser may total up to \$5,000.

He said he received a price quote of \$29,450 to purchase a new vehicle and then equipment would be switched out and put in the new cruiser. This switch would take a month and the inspection sticker expires in April. John Nun suggested putting this on the September or October agenda so there would be time over the Winter for the changeover if it was decided to go this direction.

3. Discussion-UPS/FedEX Money

Discussed UPS/ FEDEX revenue. This will go to miscellaneous ferry revenue.

4. Discussion on Compensation for Selectpersons-

30-A, §2526 - Maine Legislature

Compensation for Selectpersons was discussed. It is supposed to be voted on after the October Town Meeting. Discussed whether to compensate members for travel expenses to come to a meeting. Discussed whether to provide a ferry ticket as compensation. This would need to be put in the budget.

5. Discussion and Action-Leisure Lady Engine Replacement

Leisure Lady Engine- Not running properly. Can't rebuild existing engines until Winter. Discussed ordering new engines and the options. Discussed the residual value of existing engines that could be sold for approximately \$2,000 or \$3,000.

Motion by Harry Jay Ledgard., 2nd by John Schutz to approve up to \$90,000 from the Ferry Capital Reserve for engine replacements. All in Favor.

6. Discussion and Action on Fundraiser- Pat Bixby

Discussed a fundraiser for Pat Bixby who went into Rehab today. John Crosby requested approval of a Golf Fundraiser to be held on a Wednesday. Mark Thomas, Laura Crosby and Dana Moniz have all been asked whether this could fit the golf course schedule. All money raised would go toward his medical expenses.

Motion by Tim McCarthy and 2nd by Bob Sutherland to approve this fundraiser. All in favor.

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ADJOURNMENT:

Motion by John Nun to adjourn the regular meeting to Executive Session at 10:10 PM. All in Favor.

NEXT REGULAR MEETING:

August 14, 2015, Community Center 7:00 pm