



MEETING MINUTES FOR THE SELECTMEN /EXECUTIVE COMMITTEE MEETING 05/19/2012 TOWN OF FRYE ISLAND

START	END	NEXT MEETING	NEXT TIME	NEXT MEETING LOCATION
0905	1112	June 16, 2012	9:00 AM	Community Center

ATTENDANCE

EXECUTIVE COMMITTEE:

- John Nun – Selectman
- Mark Thomas - Selectman
- Brian Walker – Selectman (absent)
- Dave Bond
- Bob Sutherland (absent)
- Gary Donohue
- Tim McCarthy

Town Manager: Wayne Fournier
Treasurer: Joe Potts

PETITIONS FROM THE PUBLIC

Richard Norris proposed the Town host the 3rd Navy day on Saturday July 28th for the crew of the USS Michael Murphy. The program would be essentially the same as the past two years. Mr. Norris indicated that this would be the last one for a while. A motion was made by Mr. Thomas and seconded by Mr. Mr. Bond to hold the Navy day as proposed by Mr. Norris. The motion passed with 5 votes in favor and 0 opposed.

OLD BUSINESS

	Business Item	BIC
	<u>Community Center Handicap Access</u>	Wayne
	Prior to 09/18/2010, see September 18, 2010 meeting minutes.	
09/17/2011	The Secretary of States office has confirmed they will reimburse the Town. The have also requested addition drawings of the Community Center showing the meeting room, the front which Wayne will provide. For more information see the minutes of the 08-13-2011 meeting.	
10/15/2011	No Change	
12/03/2011	No Change	
02/04/2012	No Change	
04/28/2012	No Change	
05/19/2012	Thee has been no change but Wayne indicated that getting the reimbursement from the State had become a personal challenge now.	

Conceptual Plan for Willis Property – Transportation Committee Wayne/Transportation Committee

Prior to 09/18/2010, see September 18, 2010 meeting minutes

09/17/2011	An article has been included in the Town Meeting warrant to appropriate up to \$30,000 from the Long Term Transportation Reserve to develop the final engineering design for the Park & Ride Facility. For more information see the minutes of the 08-13-2011 meeting.	
10/15/2011	A warrant article to appropriate up to \$30,000 from the Long Term Transportation Reserve to fund the final design was approved at the 10/08/2011 Town Meeting . Mr. Bond acting on behalf of the Executive Committee and the Transportation Committee agreed to contact Land Services Inc. to initiate the project.	
12/03/2011	No Change	
02/04/2012	A copy of the design plan submitted by Land Services Inc had been circulated to the ExCom. The plan was modified slightly to provide parking perpendicular to the Ring Road instead of	

parallel to the road. The ExCom members saw no issues with this change. It is the intention of Land Services Inc. to present a preliminary design to the Raymond Planning Board for its March or April meeting. Wayne will notify LSI that the modification to the parking was acceptable.

04/28/2012 Pat Cayer from LSI has the plan ready for submittal to the DEP. He wanted to schedule a meeting with the ExCom and the Transportation Committee to review the final plan but it was almost impossible to schedule a date that would fit everyone's schedule. Dave Bond asked Wayne to see if Pat could send a PDF of the plan for review. Wayne said he would contact Pat and get it done.

05/19/2012 The final design plans have been received from LSI and forwarded to the transportation Committee for review. The only noted change was a minor relocation of the end of the ferry access road to better accommodate traffic flows. Wayne said he would send copies to the ExCom members for their review.

Ferry Electronic Ticketing System

Joe / Wayne

Prior to 09/18/2010, see September 18, 2010 meeting minutes.

09/17/2011 Most of the hardware has been installed and the programmers are installing the software onto the new server. They will be programming one of the mobil devices to communicate with the new server. I have forwarded the security information requested by the ExCom and I will be purchasing a new router for the ferry trailer that will have more security capabilities than the normal Fairpoint router that is now at the trailer. For more information see the minutes of the 08-13-2011 meeting.

10/15/2011 Wayne explained that the system had been operating on the in house server for about a month and everything appeared to be working well. He is scheduling a meeting with the software developers, the hardware providers and Island staff to critique the system before closing for the season.

12/03/2011 Wayne reported that all of the handheld scanners had been returned to the factory for annual servicing. A motion was made by Mr. Thomas to appropriate up to \$10,000 from the Ferry Capital Reserve to cover additional 2011 expanses and to pay the developers for the necessary pricing structure changes to accommodate the 3 tier pricing system. The motion was seconded by Mr. Walker. The motion carried with 7 votes in favor and 0 opposed. Wayne will insure that the developers create the necessary tables so that future pricing changes can be done in house. Wayne mentioned that he had talked to the sales representative for the scanners and they will be returned to the developer in a week or two so they will be ready for the opening of the season.

04/28/2012 1. The mobil devices were returned to the developer for reprogramming to include the application for the three tier rate structure. This is complete and the devices have been tested and placed into service. There are still a few non-property owners with active tickets. The ExCom decided that the ferry crew could accept them at face value for the ferry passage without having to collect the additional \$10.

05/19/2012 The system has been working quite well so far this season. It is a real benefit to have experienced operators back this season. There still seems to be a bit of a bug in the EZ Ride validation process. There are a number of layers of security that were added to protect the users which may be contributing to the apparent difficulty. Some people have no problem validating while others do. The vendor is investigating it. This will be removed from the agenda. All of the meeting minutes are posted on the Frye Island website for historical purposes.

273 Leisure Lane - Re-vegetation Issues

Executive Committee / Wayne

09/17/2011 Wayne spoke with Mr. Zea. He intends to build on the property next year. The re-vegetation will be completed after construction is complete. For more information see the minutes of the 08-13-2011 meeting.

- 10/15/2011 No Change. Wayne explained that there was still approximately 25 feet adjacent to the foundation that still needed to be re-vegetated and the DEP had suggested that if the construction doesn't begin as soon as possible next year that the Town seriously consider legal action to get the remaining re-vegetation finished.
- 12/03/2011 No Change
- 02/04/2012 No Change
- 04/28/2012 In light of the fact that the mortgage lender has filed A foreclosure notice on the owner of the property this item is on hold. The Town attorney has been made aware of the foreclosure notice and the issues associated with the property have been recorded with the registry of deeds in Cumberland County.
- 05/19/2012 No change. This will be removed from the agenda until the Town has to take further action.

273 Leisure Lane Set-Back Violation

Executive Committee / Wayne

- 09/17/2011 The foundation has been cut and will be removed as part of the construction. Certified drawings to confirm the set-back violations have been remedied will be provided as part of the construction package. For more information see the minutes of the 08-13-2011 meeting.
- 10/15/2011 No Change
- 12/03/2011 No Change
- 02/04/2012 No Change
- 04/28/2012 In light of the fact that the mortgage lender has filed A foreclosure notice on the owner of the property this item is on hold. The Town attorney has been made aware of the foreclosure notice and the issues associated with the property have been recorded with the registry of deeds in Cumberland County.
- 05/19/2012 No change. This will be removed from the agenda until the Town has to take further action.

Health Insurance Rates

Wayne / Executive Committee

- 09/17/2011 Wayne has requested quotes from three health insurance carriers. However, the insurance agent has said that with only three people getting insurance he didn't think he could do as well as MMEHT our current carrier. For more information see the minutes of the 08-13-2011 meeting.
- 10/15/2011 Mr. Thomas stated that he felt that the insurance provided for the existing employees should not change but adjustments should be considered for all new employees. He asked Wayne to get information on how other municipalities have structured employee health insurance.
- 12/03/2011 Wayne will distribute information from other municipalities. Wayne reported that the insurance rates for 2012 increased 4% instead of the 14% that was being discussed in September.
- 02/04/2012 Wayne has distributed information that was available from other municipalities.
- 04/28/2012 No Change
- 05/19/2012 No change. This will be removed from the agenda until the Town has to take further action.

Tennis Courts

John Crosby / Wayne

- 09/17/2011 A warrant article to authorize the ExCom to appropriate up to \$100,000 to rebuild the tennis courts at the Recreation Center has been included on the warrant for the October 2011 town meeting. For more information see the minutes of the 08-13-2011 meeting.
- 10/15/2011 The warrant article to Rebuild the tennis courts at the Community Center was approved at the Town meeting. The motion was amended to fund this project from the Island Improvement Reserve for up to \$100,000 without paying it back with an increase in taxes. John Crosby reviewed the proposals with the 2 lowest bidders. Frank Snow's proposed to complete the project including a new fence and perimeter drainage for \$89,900. P&K / Vermont Recreational's proposal for the same was \$102,979. A motion was made by Mark Thomas and seconded by Gary Donohue to contract with Frank Snow for the tennis court rebuild. The motion passed with 6 votes in favor and 0 opposed
- 12/03/2011 Wayne reported that the contract was signed with Frank Snow to rebuild the tennis courts. He

was able to remove the old fence, excavate the old courts, and refill and compact the area before leaving the Island this fall. As expected, a large number of boulders and old tree stumps were removed from the excavation. The project will be finished in the spring.

02/04/2012

No Change

04/28/2012

The contractor has been notified that the Island is open and he can complete the project. There is a June 30 deadline for the courts to be finished.

05/19/2012

No Change

Purchase 3" water distribution pipe for Leisure Lane

Executive Committee

09/17/2011

Tropical Storm Irene and the required clean-up delayed the water line installation some. However, the crew has been doing a great job and is progressing better than expected. They expect to be at the intersection of Leisure and Birch before finishing for the season. The street and house connections will be completed after the Island closes for the season.

10/15/2011

Wayne explained that the installation had been concluded for the season at the intersection on Leisure Lane and Birch Road. The street and curb connections will be completed after the water system is shutdown for the season. We estimate 2 more years to complete the installation of the main distribution pipe. Birch Road, which should be relatively easy because of the limited number of house connections, and Leisure Lane from Birch Road to Birch Road remain to be done. The side streets and circles will be completed on an as necessary basis.

12/03/2011

All of the connections to the new water line were completed after the Island closed.

02/04/2012

A motion was made by Mr. Nun to appropriate \$13,291.40 from the Water Reserve to cover the cost of the over-run in 2011 and to transfer \$40,000 from the Water Reserve to the Capital Operating account for the continuation of the water line installation. The motion was seconded by Mr. Thomas. The motion passed with 7 votes in favor and 0 votes opposed.

04/28/2012

No Change

05/19/2012

The Public Works Crew has been installing the new pipe on Leisure Lane as time has permitted. The installation crew has returned to the Island so the progress should increase. John reported that h should have enough pipe to finish Leisure Lane and Birch Road.

Checking account reconciliation

Wayne / Joe Potts

09/17/2011

The reconciliation for June and July has been finished but both Calvin and Joe had comments that have been forwarded to the accounting company doing the reconciliation. For more information see the minutes of the 08-13-2011 meeting.

10/15/2011

The reconciliation for June, July and August are complete. In addition, the information for September was given to Purdy Powers and has already been returned but we haven't received the report yet.

12/03/2011

Wayne reported that he and Calvin met with Jamie Tatham and Dena McVane after the Island closed in an effort to develop a plan for Calvin to eventually take over the reconciliation process. Calvin and Dena will do the October and November reconciliations in parallel and then Dena will check and compare and correct if necessary. We will continue this method for a couple of months and re-evaluate. Jamie Tatham is no longer with Purdy - Powers.

02/04/2012

Calvin Nutting has completed the reconciliation for December and it was reviewed and accepted by Purdy - Powers.

04/28/2012

Calvin has successfully completed the reconciliations through April. We continue to use Purdy-Powers to review the results. The reconciliations will get more complicated now that the Island is open and the credit card business resumes.

05/19/2012

No Change. This item will be removed from the agenda unless more problems arise.

Warrant Article for Financial Authority

J. Potts

09/17/2011

A public hearing was held on 08/13/2011 to present the proposed warrant article. There were no comments on the proposed article and the article has been placed on the warrant for the October 2011 town meeting. For more information see the minutes of the 08-13-2011 meeting.

- 10/15/2011 The proposed warrant article was amended and passed at the Town Meeting. The ability to amend the warrant article at the Town Meeting which was questioned. Wayne checked with the legal staff at Maine Municipal Association after the meeting which confirmed that amending a charter amendment was not allowed at the Town Meeting and therefore the warrant article was invalidated.
- 12/03/2011 Mr. Potts volunteered to prepare the necessary documents so that the required approval process can begin at the May Executive Committee meeting.
- 02/04/2012 No Change
- 04/28/2012 Mr. Potts stated that he would have the proposed warrant article available for the ExCom to review and approve at the May meeting.
- 05/19/2012 Mr. Potts has provided the proposed warrant article for ExCom review. Mr. Donohue questioned the need / desire to change the annual Town Meeting date from Columbus Day weekend to Labor Day weekend. The ExCom found no compelling reason for this change and it was determined that this should be deleted from the proposed warrant article.

E-911 Addresses

ExCom

- 09/17/2011 Wayne has spoken with the State E911 coordinator. She has sent an E-911 map book which identifies all of the roads on the Island with the number ranges that they have on record. Wayne indicated the first step in the process was to review all of the roads that on the E911 map book for accuracy. This will probably extend into a winter project. For more information see the minutes of the 08-13-2011 meeting.
- 10/15/2011 No Change
- 12/03/2011 No Change
- 02/04/2012 No Change
- 04/28/2012 Wayne and John need to meet to identify the road names that are very similar and decide on new names. These, one approved by the ExCom, will be submitted to the State for inclusion on the 911 maps. Then the numbering can begin.
- 05/19/2012 No Change

Hokes Bluff Ferry

ExCom

- 09/17/2011 The ferry has not been given to any other entity but the Town is no longer pursuing it. For more information see the minutes of the 08-13-2011 meeting.
- 10/15/2011 Wayne explained that John Crosby recently received a call from MEDOT asking if we were still interested in the ferry. They were told that the interested party in South Carolina was going to get funding for the transportation of the ferry and we would considered it if the transportation was funded. We haven't heard any more.
- 12/03/2011 No Change
- 02/04/2012 The contractor looking into transporting the ferry to Maine had reached to \$88,000 with just road/highway permits and police details. This estimate does not include any trucking or crane work. John Crosby told them that considering this cost it did not feasible, so they are now going to estimate moving the boat to the Alabama River or to the US east coast and then up the inter coastal under power or on a barge to Maine. Dave Bond reported that he thought that Me DOT and the FHWA were trying to figure a way to transport it to Maine free of cost to Frye Island. The ExCom agreed if we could get it free of transportation costs we should accept it. Wayne will check on additional insurance cost if we add a third ferry to our fleet.
- 04/28/2012 At this point it is uncertain that the ferry is still available. I have discussed this with Tim Graves, Etowah County Engineer, in Alabama. He informed me that there is a county in Alabama that is very interested that planned to look at it on Thursday, April 19th. If their review committee approved of the ferry they would seek approval from the county commissioners. Mr. Graves said that if at all possible they would prefer to keep the ferry in Alabama but he would keep me informed. In the meantime we have completed an application for funding from the MEDOT to help transport the ferry to Maine. A motion was made by Mr. Bond to appropriate up to \$20,000

in matching funds from the Ferry Capital Reserve, with the option to withdraw at any time, toward a grant to move the ferry to Frye Island should it become available. The motion was seconded by Mr. Walker and approved with 7 votes in favor and none opposed.

05/19/2012 No Change

Disposal of Airboat

ExCom

09/17/2011 We have not received any inquiries from the ads we ran but John Thompson, our Code Officer, has said that the Town of Naples might be interested. However, they do want to pay much if anything for it. They will be picking it up to try it out next week. For more information see the minutes of the 08-13-2011 meeting.

10/15/2011 No Change

12/03/2011 No Change

02/04/2012 No Change

04/28/2012 Mr. Crosby stated that the air boat was still in Naples but he had an individual interested in purchasing it. He will discuss this with John Thompson and see what has to be done to retrieve the boat from Naples.

05/19/2012 Wayne reported that the Town of Naples had decided that they didn't want the air boat and would return it next week. John Crosby has a potential buyer once we get it back.

Transfer Station Upgrade

ExCom / Wayne / John Crosby

09/17/2011 The compactor truck is a 1992 Ford with a 20 yard Leach compactor that holds approximately 7 yards of trash. We have discussed the future operation of the transfer station and last year earmarked \$12,000 that was added to the Capital Reserve for renovations to the transfer station system. I would like to get stated on these renovations. The total project cost for the renovations, which include 2 - 10' X 40' X 8" pads to support the compactors (\$5000); 2 - 2 cubic yard compactors, 3- 40 yard containers, plus VFD's and installation (\$44,746) and DPW labor (\$2000) amount to \$51,746. Once this project is complete we will be able to eliminate the truck, which we may be able to sell, the maintenance, the driver, fuel, insurance and travel. I request the ExCom appropriate up to \$8000 from the Capital Reserve to install the 2 concrete pads this season. A motion was made by Mr. Thomas and seconded by Mr. Nun to appropriate up to \$8000 from the Equipment Reserve to install the required concrete pads for the future compactors. The motion passed with 7 votes in favor and 0 opposed.

10/15/2011 No change

12/03/2011 The pads have been installed.

02/04/2012 We have received 2 proposals for the purchase and installation of the compactors / containers. One from Maguire Equipment for \$48,546. The other from Atlantic Recycling for \$50,390. There is \$90,192 in the Equipment Reserve. I request the Executive Committee appropriate up to \$55,000 from the Equipment Reserve to purchase and install the compactors from Maguire Equipment. The additional monies area contingency for unexpected issues that might arise during the installation. Any approved funds not expended will be returned to the Equipment Reserve. In addition, we will attempt to sell the old compactor truck. Any monies received from the sale will be returned to the Equipment Reserve.

04/28/2012 A motion was made by Mr. Thomas to appropriate up to \$55,000 from the Equipment Reserve to purchase and have the compactor / container/ system installed by Maguire Equipment. Mr. Nun seconded the motion. The motion passed with 7 votes in favor and 0 opposed.

04/28/2012 The equipment has been delivered to the Island and John is in contact with the company to get it installed. Wayne mentioned that he and John had met with representatives from Pine Tree Waste to discuss the disposal of the trash, recyclables, and debris. They have found we can save approximately \$20 per ton if we send the waste to MWAC instead of MERC and the trucking is less expensive. They will be preparing an agreement for our review and approval. In addition Wayne mentioned that the law required that an attendant be at the transfer station any time it was open and available to the public. The fact that people are allowed to go around the fence violates the license and the law. In addition, we could be liable if some one were injured while

navigating the fence. It was proposed that the fence be extended to prevent the public from accessing the transfer station when an attendant is not present. The hours of operation were discussed and it was agreed that the fence should be extended and the hours of operation be changed to better serve the Islanders. Once the new compactors are operational and the fence has been extended, the hours of operation will be from 10AM until 6PM on both Saturday and Sunday. The Wednesday hours during the high season will remain the same. Wayne will notify the Islanders of the changes through the FINS.

05/19/2012 We have received a proposal from Burns Fencing to extend the fence approximately 80 feet to the left of the existing fence to prevent access to the transfer station when it is unattended. A question was asked about Islanders throwing trash over the fence and John indicated we already had a couple this year. Mr. Thomas asked if we had an ordinance or should have one. Wayne reported that the Town did not but the State had a littering ordinance and he would check to see if it would apply.

Review Capital Asset / Improvement List

Wayne / John Crosby/ ExCom

04/28/2012 Wayne has prepared a capital asset list identifying most if not all of the assets belonging to the town. This list should be reviewed for accuracy and a long term plan developed to fund the replacement of these assets.

05/19/2012 No Change

Sandblast and paint the interior surface of both ferries

Wayne / John Crosby/ ExCom

09/17/2011 Sandblast and paint the interior compartments on both ferries. Before this can be done, additional man ways need to be installed in the decks in order to achieve the proper ventilation to perform the work safely. This was recommended by the insurance inspector. A motion was made by Mr. Thomas and seconded by Mr. Kuiken to appropriate up to \$55,000 from the Ferry Capital Reserve to add the new man ways, sandblast and paint both ferries. The motion was approved with 7 votes in favor and 0 opposed.

02/04/2012 Limerick Steeplejacks has not been responsive to our attempts to schedule the sandblasting of the interior of the ferries this spring. Bancroft has recommended another company they use for similar work. John Crosby has contacted them for a cost. They are \$2000 higher than Limerick but will get this done for us this spring. I request that the ExCom appropriate and additional \$2000 from the Ferry Capital Reserve so this can be done this year.

A motion was made by Mr. Nun to appropriate an additional \$2000 from the Ferry Capital Reserve to get the interior compartments of the ferries sandblasted and painted this spring. Mr. Walker seconded the motion. The motion passed with 7 votes in favor and 0 opposed.

04/28/2012 The Leisure Lady is complete and is in service. We noted some relatively deep pitting in the forward compartment. When the sand blasting of the Ellie Corliss is finished we will schedule the inspector in to ultrasonically check the affected area. The Ellie Corliss is on the haul-out now. The contractor is almost finished with the interior compartments. The weather has hindered the painting on the outside. If the weather permits, we hope to have the Ellie Corliss in the water next week. We will be up dating the price we have to sandblast and paint the exterior surfaces of the ferries for the ExCom's review.

05/19/2012 Both ferries have had the interior surfaces sand blasted and painted. It appeared that both boats had quite a bit of pitting. The Ellie Corliss might even be worse than the Leisure Lady. John is trying to schedule the surveyor to ultrasonically test the hulls and the deck. We have received proposals to sandblast and paint the exterior surfaces of the ferries. Both proposals needed some clarification but were in the \$80,000 to \$100,000 range. We are waiting to get numbers after the thickness survey in case we need to replace some of the plates.

Add additional rings to the water storage tank

John, Wayne, ExCom

09/17/2011 Adding 2 rings to the water storage tank would increase the capacity of the tank by approximately 40,000 gallons at an estimated cost of \$100,000, based on a proposal received from the tank manufacturer. This should be considered because it would provide more volume

in an emergency incident. In addition, it would provide more contact time for the chlorination process and it would allow lower flow through the filters during peak usage providing better filtration and longer filter life. This project will be reviewed after the water intake line has been extended.

Wayne presented the cost to complete a single ring expansion for approximately \$60,000 and a 2 ring expansion for approximately \$75,000. Both estimates included the cost of the material, erection and a \$10,000 contingency. The ExCom asked the following questions which Wayne agreed to respond to for the next meeting:

1. What would the capacity requirements be when / and if full Island build out was reached?
2. How would the addition of 1 ring and 2 rings affect the capacity and contact time now and at build-out?
3. Could we wait until after the season to see how the increase in the length of the water intake pipe impacted the filtration system?

Wayne indicated that this project will become a separate item on the agenda going forward.

04/28/2012 Wayne presented some figures on the capacity of the storage tank as it exists and with the addition of one and two rings. Typically, July is the month with the greatest flows and the month that would be used to determine flow / capacity requirements. It was agreed to continue to collect data through the season so a decision could be made in the fall.

05/19/2012 No Change

Review the fees charged for the rental of Marina slips

Executive Committee

10/15/2011 Mr. Bond discussed the fees charged at the Marina and Quail Circle and more specifically, the portion of the fee that is applied to the Town operating revenue. Wayne explained that this policy and the amount being applied to Town revenue was established by the Executive Committee in 2005. There was discussion about terminating this practice and applying the excess revenue from the marina rentals to the reserve fund. Wayne suggested that if this happened it not go into effect until 2013 because this revenue was already figured into the 2012 budget.

12/03/2011 The Marina Committee will prepare a report with suggested rental fees and the disposition of profits for the ExCom agreed to review for the 2013 season.

02/04/2012 No Change

04/28/2012 No Change

05/19/2012 No Change

Sebago Lake Projects

ExCom - Wayne - John

Last Year Betty Williams submitted a proposal to acquire federal funding, on behalf of the Lake Region communities, for a number of erosion control projects. The following projects were submitted for Frye Island:

1. Leisure Road – beaches #3, 4 & 6 for a total cost of \$12000. The grant can pay 60% or \$7200 and the town/public works would be responsible for the 40% or \$4800
2. Sunset Road – Improvements include ditches, turnouts, check dams and a level lip spreader. Total cost \$1800. Grant pays \$1080. Town/public works pays \$720
3. Ferry Landing Area – add surface material, grade, and pave over 20,000 square feet. Total Cost \$35,000. Grant pays \$21000. Town pays \$14,000.

12/03/2011 Last years request was denied. However, she resubmitted the same request this year and this year it got approved. I received the following email from Nate Whalen. He is the Island's representative from the Portland Water District. Will the ExCom approve these projects?

Hi Wayne and John,

There is a federal grant for road work on Sebago Lake available to Frye Island. The goal of the grant is to reduce storm water run off. The grant is administered by Betty Williams of Cumberland County Soil and Water Conservation District. The Island needs to do \$15,000 worth of work to get an additional \$30,000. You will get \$45,000 worth of work for \$15,000.

A motion was made by Mr. Thomas to appropriate up to \$19,525 from the Island Improvement Reserve to pay the Town portion of the projects identified above. The motion was seconded by Mr. Nun and approved with 7 votes in favor and 0 opposed. However, there was opposition to the paving of the Ferry Landing area and the ExCom wanted all alternate options reviewed before paving and paving would require approval from the Town before proceeding. Wayne will sign and forward the approval letter to Nate Whalen at the Portland Water Dist.

02/04/2012

No Change

04/28/2012

Program has changed so that only actual cash outlay required is \$3500. Additional matches include planning labor and construction costs. Wayne and John will meet with the representatives from the Portland Water District soon to discuss the details of the projects.

05/19/2012

Wayne mentioned that a meeting has been scheduled for May 24th with the Portland Water District and an engineer from Cumberland County to review the details of the projects. They still feel the fix for the downtown area is to pave it with the proper swales to direct the storm water to the catch basins that were installed a few years ago. However they are aware of our concerns and will review everything to make this the last resort design. If it got to this, they indicated a willingness to come before the ExCom with their proposal once they had it finalized. They would also be willing to attend a public hearing and the Town Meeting if the ExCom felt they should.

Purchase Emergency Generators for Ferry Service

ExCom

04/28/2012

We should install emergency generators for the gantry systems on the mainland and the Island. The island gantry would be sized to operate the gantry island gantry system. This generator with the ancillary equipment would cost \$3200. The mainland gantry would be sized to operate the gantry system and the ferry office. This generator with the ancillary equipment would cost \$4200. As part of the ferry office, this generator is required to keep the eTicket system operational. I request that the ExCom appropriate up to \$8000 from the Ferry Capital Reserve to purchase and install these two generators. During the power outage in the fall of 2011 it was necessary to borrow emergency generators from Islanders to run the hoists on the gantries. A motion was made by Mr. Bond to appropriate up to \$8000.00 from the Ferry Capital Reserve to purchase two emergency generators for the ferry service. The motion was seconded by Mr. McCarthy and approved with 7 votes in favor and 0 opposed.

05/19/2012

The generators have been ordered.

Abatement Request for 391 Leisure Lane

ExCom

04/28/2012

We have received an abatement request from Mr. Dennis Caron for 391 Leisure Lane. Mr. Caron's property is being assessed as a 3 bedroom home that is 100% finished. He claims that it has only 1 bedroom w/loft and is not finished. Paul White, (Assessors Agent) suggested that they meet this spring to look at the house and make any appropriate changes in the factors used in the evaluation. Mr. Caron preferred to have the ExCom address the issue. The Board of Assessors reviewed the application for abatement and denied the request. It was recommended that Mr. White contact Mr. Caron and review the information that was used to determine the assessed value of the property at which point the assessed value could be adjusted if necessary.

05/19/2012

I have had a number of conversations with Mr. Caron. I have encouraged him to meet with Paul White to clear up any differences in the property evaluation before any adjustments can be made. The Board of Assessors has denied the application but will entertain another request from Mr. Caron if necessary after he and Mr. White have met to review the data the Town has on file. This item will be dropped from the agenda.

Sebago Lake Level

ExCom

04/28/2012

I met with Maggie Krainin Tuesday. She told about a rather new, not for profit, organization called "Save Our Sebago" (SOS) formed with the primary objective, at this time anyway, of intervening in the licensing process for SD Warren regarding the Lake Level Management Plan (LLMP). SOS, along with Charlie Frechette, owner of Sebago Lake Marina, has filed an appeal with the DEP to prevent the water level plan as proposed by SD Warren. She asked if the Town would join and /or donate to the cause. They recommend \$500 from businesses which I guess the Town would be considered. More information can be found by visiting www.saveoursebago.org The importance of maintaining a lake level above 263MSL was

discussed. A motion was made by Mr. Walker to appropriate the \$500 from this years budget and join with SOS to intervene in the LLMP as proposed by SD Warren. The motion was seconded by Mr. Bond and approved with 7 voted in favor and 0 opposed.

05/19/2012 Wayne prepared and mailed a letter to Representative McClellan and Senator Diamond requesting their help in resolving the lake level management issue. It was suggested that we run more information in the FINS about the lake level and Save Our Sebago.

New Business

Handicap Parking

ExCom

05/19/2012 I had a request recently for a "Handicap Parking" area at Long Beach. The only one there presently is at the restrooms. I met with the Chief Beaulieu, Dave Bond (Yacht Club Commodore) and John Crosby. We decided to designate one of the spots on the right hand side of the access road, adjacent to the boat ramp, for this parking restriction. The on going issue of parking on the causeway road was also discussed. Wayne thought he remembered being told that there was an agreement reached during the design / approval phase that prohibited parking on the causeway and he would check into it.

Other New Business

Building Permit Ordinance

Wayne / ExCom

05/19/2012 Wayne reported that Code Enforcement Officer John Thompson (CEO) had recently discovered the Building Permit Ordinance that required all new construction sites to have dumpster containers and portable toilets. The CEO felt that for most of the construction on the Island this was unnecessary. Strictly enforced it would mean that replacement of steps would be considered "new construction". He did agree that if someone were building a new home this might be necessary. The ExCom agreed to have the CEO use his best judgment and Wayne will bring this to the Planning Board for review.

Pontoon Boat

Wayne / John Crosby / ExCom

05/19/2012 Wayne reported that the motor on the pontoon boat has been in the shop a number of times already this year and is still barely operable. The pontoon boat is used by the Public Works Department as a work boat but more importantly provides transportation for the ferry captains and crew members that live on the Island. In emergency situations the ferry crews rely on this boat to get to the mainland to start the ferries and transport emergency vehicles. As it stands now the pontoon boat is not a reliable means of transportation. The ExCom agreed that having reliable transportation from the Island was a requirement. A motion was made by Mr. McCarthy to appropriate up to \$15,000 from the Island Improvement Reserve to acquire a new boat or a new motor for the pontoon boat. The motion was seconded by Mr. Donohue and passed with 5 votes in favor and 0 opposed.

Community Center Pool Tables

ExCom / Wayne / John Crosby

05/19/2012 Wayne reported that we had a professional company in to evaluate the pool tables. He reported that the pool tables would be worth quite a bit if they were refurbished. He claimed that the pool table in the upper lounge could be worth as much as \$60,000 and the one in the Recreation Room as much as \$40,000. The ExCom agreed that we should attempt to sell them as is and if they sold we could purchase a new, less expensive table for the Recreation Room. We will look into selling both of these tables.

Community Center Siding

ExCom / John Crosby / Wayne

05/19/2012 Wayne reported that the installation of the vinyl siding on the Community Center was not done very well and the best repair was to remove the siding and reinstall it. We had a proposal from Sibley Construction Co. to do this at an estimated cost of \$7,000. We agreed to attempt to get Lakes Region Management Co., the installer to cover the cost of this repair.

Ferry GPS Units

ExCom

05/19/2012 Wayne reported that the GPS units on the ferries were old and did not function reliably. The ferry captains needed these units to navigate in poor weather and fog. New units cost approximately \$600 each. Mr. Donohue made a motion to appropriate up to \$1200 from the Ferry Capital Reserve to purchase 2 new GPS units for the ferries. The motion was seconded by

Mr. Thomas and passed with 5 votes in favor and 0 opposed.

Ferry Ticket Clarification

ExCom

05/19/2012 Wayne asked for a clarification of the ferry ticket policy. Wayne believed that an Islander with an account could purchase a ticket at the resident rate for contractors and helpers. The ExCom agreed with Wayne's interpretation.

General Assistance Maximums

ExCom

05/19/2012 Wayne reported that he had received the General Assistance Maximums for 2012 – 2013 which required the ExCom approval. Mr. Bond made a motion to accept the General Assistance Maximums as presented. The motion was seconded by Mr. Donohue and passed with 5 votes in favor and 0 opposed.

Skipping Rock Bake Shop

ExCom

05/19/2012 Wayne reported that he had received correspondence from Shipping Rock Bake Shop requesting a permit to operate a mobile cart on the Island to sell candy, soda, water, hot dogs etc. The Executive Committee denied the permit.

Bottle Drive Request

ExCom

05/19/2012 Wayne reported that he had a request from Cammi Reali to organize a bottle drive on the Island to help off set the costs to take a group of students to Japan. It was agreed that collecting bottles was a Fire Dept issue. Wayne indicated that he would have Ms. Reali contact the fire dept.

Meeting Minutes: Mr. Bond made a motion to approve the minutes of the 04/28/2012 meeting. Mr. Donohue seconded the motion which passed with 5 votes in favor and 0 votes opposed.

Treasurers Report: No Report

Golf Report: No Report

Marina Report: No Report

EXECUTIVE SESSION

None

ADJOURN

Mr. Bond made a motion to adjourn the meeting at 11:12AM. Mr Donohue seconded the motion which passed with 5 votes in favor and 0 opposed.