

**MINUTES OF THE SELECTMEN/EXECUTIVE  
COMMITTEE MEETING  
TOWN OF FRYE ISLAND  
October 17, 2009**

The meeting was conducted at the Town Administration Office.

The meeting was called to order at 09:03 AM by John Nun.

SELECTMEN: John Nun, Jimmy Kuiken, Mark Thomas.

BIT EXECUTIVE COMMITTEE: Joe Potts (phone), Dave Bond, Bob Sutherland, John Nun, Mark Thomas, Jimmy Kuiken.

TOWN MANAGER: Wayne Fournier

TREASURER: Joe Potts

**PETITIONS FROM THE PUBLIC**

None

**OLD BUSINESS**

**1. Manager's Report:**

- E-Ticketing: Expect conversion to start 15 May 2010.
- Lot 273: No significant changes. It is too late to do planting this year so that is deferred until 2010. Wayne will ask the town attorney to postpone the court date.
- ZEA Ferry Fees: Harry called 16 October; will pay delinquent fees as soon as he has cash available from property refinancing(s).
- Wayne had some minor changes to the EMT services agreement from Raymond. It still needs work.
- Beach 9: Boulders will be cleared this fall.
- Personnel Policy: Wayne is including the Bob DeFelice previous effort. Wayne has sent to town attorney for legal review but has had no response.
- Wayne had 3 bidders for the job of replacing one of the ferry's engines. He plans to award the contract to the lowest and most responsive bidder.

## **2. Other Old Business:**

- Wayne had an email indicating there was \$4500 in the town account for rapid registration renewals.
- Wayne had researched Jimmy Kuiken's request for information on Maine requirements for building contractor registration in Maine – no requirements.

## **NEW BUSINESS**

### **1. Election of Officers:**

- First Selectman: Nomination by Jimmy Kuiken for Mark Thomas as First Selectman, second by John Nun; Mark accepted.
- Chairman, BIT Executive Committee: Nomination by Dave Bond for Bruce Nisula as Chairman, BIT Executive Committee, second by Dave Sutherland; Bruce accepted later.

### **2. Increase Assessed value of Improved Lots by \$10,000 (Board of Assessors):**

MOTION by Jimmy Kuiken to increase the assessed value of improved lots by \$10,000, second by John Nun – UNANIMOUS.

### **3. Review Approved Budget:**

- Wayne had separated the police budget items in the warrant and explained the add-ons at the end. His question now was how to handle this in TRIO. Joe said he would look at the issue and get back with Wayne on how to account for it.

### **4. Establish Winter Meeting Schedule:**

The following schedule was established; all meetings, except 22 May 2010, to be held telephonically at 09:00 AM:

Saturday, 5 December 2009

Saturday, 6 February 2010

Saturday, 3 April 2010

### **5. Financial Projections:**

Wayne provided the following projections for FY2009:

- Revenues are up, vehicle excise taxes increased; there was a 3<sup>rd</sup> building permit issued; now running about 4-5K above budget.
- Expenses are holding within budget; Public Works labor is down, helping.
- The \$17K for Raymond EMT is within budget. 3 calls are in contention; Wayne will pay the bill when those are resolved. There is still the issue of the, still in negotiation, agreement costs of \$15K for FY09 (due 1 May 09)

and FY10 (due 1 May 10). Wayne has not set up an account for this so we are still OK for 09.

- Ferry revenue is under by \$30K but expenses are also running under so a profit on the order of \$8K is anticipated.
- Golf reserves are short about \$6K but overall golf is positive about \$6K.
- Marina is showing \$35-40K profit.

#### 1. **Other New Business:**

- **Employee Benefits (specifically, employee request for personal ferry transit passes):**

Members discussed the issues associated with the employee request for benefits in the form of ferry passes for personal travel. The board agreed that a policy should be approved by the board prior to February 2010 in order to be available to employees prior to hiring or re-hiring for the 2010 season. The board was still split on the morale benefits of the ferry pass benefit versus additional pay with its tax implications. Wayne had checked into Casco Bay ferry salaries relative to what the town was paying and the differences were significant. The board members agreed that the decision belonged to the board and should not be bumped up to the town voters as a whole. The board agreed to try to have a policy ready for vote at the December meeting; Joe and Wayne agreed to draft a complete policy which also addressed the issues of employee benefits for review prior to the December meeting.

- **Need for EXCOM Secretarial Support:**

Wayne suggested that the EXCOM meetings use a secretary to document the proceedings and prepare the minutes; all agreed that it was an excessive burden on one of the board members to do this and, at the same time, adequately participate. Wayne will look for a secretary prior to the next season.

- **Property Value Reconciliation (Assessment Equity):**

Wayne said that Paul White, with about 3 days support from another appraiser (\$50 per hour), should be able to complete the effort started last spring to provide the Board of Assessors with updated property appraisal factors for use in TRIO by May 2010. The total cost should not exceed \$5K, of which approximately \$2800 remains unspent.

MOTION by John Nun to authorize expenditure of all of the money in the Revaluation Reserve Fund (currently \$2,803 with interest accruing), to complete the property appraisal factor adjustments, second by Mark Thomas – UNANIMOUS.

## **REVIEWS and REPORTS**

MOTION by Dave Bond to approve the minutes of the 10 October Town Meeting, second by John Nun – UNANIMOUS. Joe to put on the Town Web Site.

## **EXECUTIVE SESSION**

MOTION by John Nun to go to Executive Session according to MRSA 1 Paragraph 405 (6) (A) to discuss personnel issues at 1215 PM, second by John – UNANIMOUS

Adjourned Executive Session at 1035.

MOTION by John Nun, to adjourn at 10:35 AM second by Jimmy Kuiken – UNANIMOUS.

Respectfully submitted,

John B. Nun  
Selectman