

**MINUTES OF THE SELECTMEN/EXECUTIVE
COMMITTEE MEETING
TOWN OF FRYE ISLAND
JULY 25, 2009**

The meeting was conducted at the Community Center.

The meeting was called to order at 09:00 AM by John Nun.

SELECTMEN: John Nun, Jimmy Kuiken.

BIT EXECUTIVE COMMITTEE: Bruce Nisula, Joe Potts, Bob Miner, Dave Bond, John Nun, Jimmy Kuiken.

TOWN MANAGER: Wayne Fournier

TREASURER: Joe Potts

PETITIONS FROM THE PUBLIC

Nancy Donio requested the BIT make an effort to run the Thursday evening ferry during the high season at least 1 hour later. The request was tabled without action.

Nancy Donio requested that the island increase the hours of on-island police protection during the high season due to an incident which occurred this past month. The Chief of Police was off island at the time of the dispatch call and, in the interest of time and the unlikelihood of a serious nature of the incident, contacted members of the Fire Department and requested they check out the scene and provide assistance or request assistance if needed. The scene was clear when they arrived. There was considerable discussion by the board with input from the public. It was explained that current coverage is on the order of 40 hours per week on a flexible schedule and that additional police coverage might be desirable and possibly affordable, although the current budget would not support anything near full time. The issue will be revisited during formulation of next year's budget.

OLD BUSINESS

1. **Project Updates (see Attachment A, Manager's Notes); Additional Discussion:**

- **Water System Upgrade:**

John Nun brought up the point that, while the Board has and will continue to approve the total upgrade in a series of phases, e.g., HighPoint Road as Phase 1, Phase 2 to include Independence Way, White Way and Sunset Road, etc, each phase is a continuing process until it is totally completed and the phases will likely overlap considerably, possibly 1-2 years, primarily because of the time required for earth settling and road restoration. The BOS will also continue to authorize incremental project funding on an as-required basis constrained primarily by funds available in the Water Reserve. He recommended that we separate project phasing from project funding so as to give the Town Manager and DPW flexibility to complete the overall project in a timely manner within available funds. All members agreed with this administrative change.

2. **Other Old Business:**

Jimmy Kuiken asked if the Town has a safety policy; Wayne answered "Yes". Jimmy felt that we might have several safety violations such as improper sized or marked traffic cones and that the Town could be hit with even larger fine(s) than were imposed as a result of the State Labor inspection last year. Wayne said that we had passed those areas of the inspection with the exception of the Fire Department and that those exceptions had been corrected. He felt that we are now in good shape; all we have to do is keep up. End of discussion.

NEW BUSINESS

1. **Appointment of Peter Salinger to Planning Board Alternate Position:**

In discussion it was noted that Planning Board By-Laws prescribe the term of Alternate Member as one year.

MOTION by John Nun to appoint Peter Salinger as Alternate Member of the Planning Board for a term of one year, second by Jimmy Kuiken – UNANIMOUS.

2. **Marina Committee – Parking Issues:**

In discussion, Dave Bond pointed out that there was a definite shortage of parking in the vicinity of Long Beach and the marina particularly on some weekends during the high season. The Marina Committee recommended a least intensive option of providing about 10-15 pull-in (from Leisure Lane) parking spaces on Lot #1995, adjacent to the current marina parking lot. The plan would only clear to a depth of approximately 20 feet from the edge of the road and would leave large trees

intact. There would be room for future expansion, if required, by adding parking further back in the lot but this would involve fill and construction in the shoreland lot. Proposed clearing would involve minimal work and funds, funding to be provided out of Marina account(s).

MOTION by Nun to approve implementation of Option A in the Marina proposal (Attachment C to these minutes), second by Jimmy Kuiken – UNANIMOUS.

3. Proposed Emergency Response Agreement with Raymond:

Town officials had met with Raymond in 2008. This latest proposal from Dennis Morse has only made matters worse. Chief Perrson is still trying to meet with Dennis to try to come up with something reasonable before we again meet at the town official level. Wayne reported that he had talked with Casco, they face similar problems and are also stuck with Raymond due to manning problems, he talked to a couple of private companies who indicated they could not provide responsive service, he talked to Cumberland County about intermittent service but that was discounted as not practical. The matter was tabled pending a meeting between the fire chiefs.

4. Maine Municipal Association Official Ballot:

John Nun and Jimmy Kuiken signed the official ballot for the town.

5. Abatement Request from Mark Carlson, 3064 Emerald Point Drive:

Paul White had investigated the request and determined that the assessment for 3064 Emerald Point was in line with nearby similar properties; he recommended disapproval.

MOTION by John Nun to disapprove Mark Carlson request for abatement, second by Jimmy Kuiken – UNANIMOUS.

6. Project Cost Overruns:

- **Lightning Damage to Water System (2008):**

Adequate funds were authorized in 2008; final bill for \$8175 received in June 2009; remaining funds in 2008 had already been transferred to the Fund Balance so there was no actual overrun but funds were still needed.

MOTION by John Nun to authorize expenditure of \$3519.19 from the Water Reserve, second by Jimmy Kuiken – UNANIMOUS.

- **Ferry Septic System (2009):**

The BOS had authorized up to \$12,000 for this project based on an initial assessment of what needed to be done. The assessment was based on some assumptions that did not pan out and the actual job ended up costing \$13,711.55.

MOTION by John Nun to authorize expenditure of \$1,711.55 from the Ferry Reserve, second by Jimmy Kuiken – UNANIMOUS.

7. Comprehensive Plan Participation:

Steve Kaplan, chairman of the Planning Board, wanted to announce to the EXCOM that they were getting deeply into the next version of the Town Comprehensive Plan and wanted to work more closely with the EXCOM. The Planning Board had asked Wayne to be the liaison between the two and that we set up coordination meetings as needed. All agreed but no action this meeting.

8. Establish Phase 3 of the Water Line Project:

Wayne has established Ridge Road as Phase 3 of the Water Line Project. There are sufficient funds authorized from the Water Reserve (approximately \$34K) to start this effort this year if conditions are right. There are additional funds (approximately \$41K) in the Water Reserve that would require BOS approval for expenditure. Wayne will have DPW order 3" pipe and fittings from the current authorization while prices are down.

9. Cumberland County Budget Advisory Committee Member:

The District 2 Budget Advisory Committee will hold a caucus on Wednesday, August 12, 2009 to vote for 2 members to fill two terms of office. John Nun and Jimmy Kuiken will attend; Mark Thomas was not present to indicate his desires.

10. Other New Business:

- **Temporary Liquor License:**

Jimmy Kuiken signed the request for a temporary liquor license to support a wedding party at the community center on 28 August 2009.

- **Joint Meeting with Transportation Committee:**

The meeting was set for 7 PM on August 7, 2009 at the Community Center.

- **Beach 9 Parking Complaint:**

There was a complaint of parking by an abutter to Beach 9. The lot boundaries are at issue. Wayne agreed to have a survey performed to establish the proper lot boundaries so that the town could enforce parking. It was brought up that Beaches 7 and possibly 6 might have similar issues. Wayne said he might have sufficient funds to take on these currently unfunded issues. Joe Potts asked if we are being forced to do a survey (given the probably cost of \$12-1300); Wayne said the CEO said "Yes".

- **Town Water Intake Leak:**

Wayne reported that DPW is investigating a possible leak in the water intake line that could allow the pump(s) to lose prime. John Crosby has scheduled a diver to look at the line.

- **Complimentary Ferry Tickets:**

Wayne has made final distribution of complimentary tickets to Planning Board and Board of Appeals members. He still has to distribute tickets to FII Board and EXCOM members. That leaves the store on a continuing basis according to their contract with the town. There are currently two medical patients receiving complimentary tickets for repeated treatment trips, one daily and one on a 3-5 day per week basis. The new policy appears to be working satisfactorily.

CORRESPONDENCE

1. **Regional School Units (RSU):**

SAD-6 is not officially RSU-6. No significant changes to the way Frye Island is treated. We still have 1 vote vs hundreds for the other member towns.

2. **MERC Rates for 2009/2010:**

MERC has lowered rates from \$85.51 to \$84.22 for the next year.

3. **Notice from Portland Water District – Zebra Mussels:**

The town has been notified of the finding of zebra mussels in Massachusetts. Everybody should be vigilant but no other action required at this time.

REVIEWS and REPORTS

1. **Meeting Minutes:**

MOTION by John Nun to approve minutes of EXCOM meetings of 16 May and 27 June 09, amended to correct reference to paragraph 4 in the 27 June minutes to reflect the proper source of funds for the Leisure Lounge expansion, second by Jimmy Kuiken – UNANIMOUS.

Joe Potts to make correction prior to posting to the Town web site.

2. **Treasurers Report (See Attachment B):**

Joe Potts had nothing to add to the report at Attachment B.

3. **Golf Report:**

Work on the addition has started; foundation is in; wall framing is next; they need plumbing bids.

4. **Marina Report:**

The next Marina Committee meeting will be in September 2009.

MOTION by John Nun to adjourn at 11:15 AM seconded by Jimmy Kuiken – UNANIMOUS.

Respectfully submitted,

John B. Nun
First Selectman

Attachment A: Manager's Report, July 25, 2009

Attachment B: Treasurer Report, June, 2009

Attachment C: Frye Island Marine Parking Expansion Project, November 16, 2008

Attachment A
Managers Report
July 25, 2009

1. **Water System Upgrade:** The second phase of the water line installation is almost complete. The connections will have to be made to the side streets and to the cottages when the system is shut down in the fall. The next phase will be to install new piping from the end of the new pipe at White Way down Ridge Road to the intersection of Birch Road and Highpoint Drive. There remains \$34,291 in the expense account for this project with an additional \$41,000 in the Water Reserve. We would like to set up phase three to do ridge Road, purchase the pipe for that phrase with the monies remaining and start the installation.

2. **Discretionary Ferry Funding Program:** We applied for an American Recovery & Reinvestment Act / Discretionary Ferry Fund grant to refurbish the ferries. We know that our application was submitted to the regional director of the Federal Highway Administration for consideration but we haven't heard whether we have been approved or denied.

That being said, Richard Flowerdew, John Crosby and I met with Hannah Pingree, Speaker of the Maine House of Representatives and Jackie Potter, Senior Policy Adviser for Congresswoman Chellie Pingree this week. We gave them a tour of the Island, discussed our infrastructure and the fact that we have to fund all of our infrastructure improvements with residential property taxes, we identified the impact that build-out to 750 cottages would have on our infrastructure, and we reviewed with them the ever increasing burden the SAD 6 tax bill has on our ability to afford the infrastructure improvements that are required. I was very impressed with Ms. Pingree. However, she and Ms. Potter both said that they felt our chances of receiving grant money was very slim for the following reasons:

- All of the homes on Frye Island are seasonal second homes so identifying "hardship" as a justification for a grant is out of the question.
- We have no students that commute to school
- We have no people that need to commute to work. Yes, we do have some people that stay on the Island and travel to work but don't have to. They can always stay at there off Island home.

The competition for these funds is full of communities that can legitimately claim these issues as reasons for requesting financial assistance. They both felt that our best bet was to somehow cap our payments to SAD 6 but had no immediate suggestions. There will be a referendum vote in November to repeal the School Consolidation Statute. My impression was that they felt we should see how that comes out before we go any further.

3. **Ferry E – Ticketing / Data collection project:** We selected Acute Technology LLC. from Vermont to develop the software and provide the hardware we need to implement the E-Ticket system at a cost of \$22,450. They have begun the development process and anticipate having the system up and running by May 15th of next season.
4. **Lot 273:** Will be meeting with Mr. & Mrs. Zea on Friday, July 24th to discuss the remedy.
5. **Ferry Fees – First Coast Realty Development :** Will be meeting with Mr. Zea on Friday July 24th to discuss remedy.
6. **Labor Department Inspection:** I met with the Department of Labor to discuss the violations we had received. For the most part everything was acceptable. We still have a few issues with training and Hepatitis “B” vaccinations for some of our volunteer fire fighters. The difficulty we have is their availability. All of the people on the roster are not always on the Island so it takes awhile to get them through the program. This is a fact that we have little control over, and it is not inconsistent with other fire departments, but I am not sure the Dept. of Labor will accept the reason for the delays.

We were unable to convince the Dept. of Labor that we were in the process of getting everything done. They abated most of the fines because we had made the necessary but they still charged us \$1050.00.

7. **Break-Ins:** Additional evidence has been discovered since the Island opened which has been forwarded to the State Crime lab for analysis. The investigation continues to proceed quite favorably. Chief Beaulieu continues to work with the District Attorneys Office to identify the perpetrators and get a conviction. The case is now being prepared for prosecution. Chief Beaulieu has requested that all of the victims check to see if they have any L.L.Bean apparel missing and if so email him with the information.

Attachment B
Treasurer Report -25 July 2009
Monthly Financial Summary - June 2009

Department	YTD Actual	YTD Budget	Difference to Budget	Notes
Town Operations				
01 - General Government				
Revenue	2,202,320	2,203,925	(1,605)	
Expenses	147,398	152,964	5,566	
05 - Public Works (includes Water, Roads and Trash)				
Revenue	10,966	12,402	(1,436)	
Expenses	218,608	220,481	1,873	
15 - Public Safety Expenses				
Police Dept	21,205	25,538	4,332	
Fire Dept	22,277	22,695	418	
Emergency	0	0	0	
20 - Recreation				
Revenue	0	0	0	
Expenses	12,353	12,983	631	
40 - Non-Municipal (includes SAD 6, Cumberland County and Water Bond repayment)				
Expenses	560,158	560,289	131	
YTD Expenses	981,999	994,950	12,951	
YTD Net Income	1,231,287	1,221,376	9,911	
Enterprise Operations				
71 - Frye Island Ferry Operations				
Revenue	141,429	151,650	(10,221)	
Expenses	127,779	156,316	28,538	
YTD Net Income	13,650	(4,667)	18,317	
73 - Frye Island Golf Club				
Revenue	75,006	78,794	(3,788)	
Expenses	86,870	86,650	(220)	
YTD Net Income	(11,863)	(7,856)	(4,007)	
83-2 - Frye Island Yacht Club - Equity Operation				
Revenue	16,400	15,469	931	
Expenses	8,477	8,532	56	
YTD Net Income	7,923	6,937	987	
83-4 - Frye Island Yacht Club - Rental Operation				
Revenue	60,450	71,164	(10,714)	
Expenses	10,838	12,325	1,487	
YTD Net Income	49,612	58,839	(9,227)	

Notes: (1) None at this time

Reserve Fund Summary				
	Reserve Fund Name	Posted	Pending	Net
1 - General				
300-10	Capital Funds Reserve	39,005.77	0.00	39,005.77
300-20	Water Reserve	91,110.45	(49,600.00)	41,510.45
300-40	Recreation Reserve	4,837.25	0.00	4,837.25
300-50	Equipment Reserve	9,342.19	1,000.00	10,342.19
300-60	Public Safety Reserve			
	Fire Department Partition	58,994.82	0.00	58,994.82
	Police Department Partition	2,538.76	0.00	2,538.76
300-64	Fire Department Operations Reserve	0.00	0.00	0.00
300-70	Island Improvement Reserve	310,378.76	27,515.00	337,893.76
300-80	Revaluation Reserve	2,260.09	0.00	2,260.09
300-85	School Operations Reserve	0.00	0.00	0.00
	Unreserved Undesignated Fund Balance	352,922.00	(27,608.31)	325,313.69
	Total	871,390.09	(48,693.31)	822,696.78
2 - Special Revenue/Grants				
296-01	Due To/From	7,341.74	0.00	7,341.74
	Total	7,341.74	0.00	7,341.74
3 - Enterprise				
300-03	Golf Operations Reserve	59,239.91	21,160.00	80,399.91
300-04	Golf Equipment Reserve	13,559.45	0.00	13,559.45
300-06	Yacht Club Equity Reserve	28,257.59	11,387.00	39,644.59
300-12	Ferry Capital Reserve	226,153.07	(16,687.19)	209,465.88
300-13	Ferry Operations Reserve	98,592.88	(2,019.00)	96,573.88
	Total	425,802.90	13,840.81	439,643.71

Investment Summary			
Account Name	Working	Investments	
Liquid Accounts			
1-110-00 Gorham Savings - Ckg	721,577.71		
1-110-12 Merrill-Lynch			
Investments		1,326,977.69	
1-110-33 Gorham Savings - Sav		399,747.93	
1-145-10 Stock Equity Prin Fin		6,281.22	
Sub-total	721,577.71	1,733,006.84	
Reserve Allocation Totals		Posted	Pending
1 - General		871,390.09	(48,693.31)
2 - Special Revenue/Grants		7,341.74	0.00
3 - Enterprise Reserve Funds		425,802.90	13,840.81
Sub-total		1,304,534.73	(34,852.50)
Total		428,472.11	34,852.50
Net - Other Monies Held in Savings / Investment			463,324.61

***** **Notes** *****

Online Town information can be
 1. found at:

Trio Journal Entries: <http://www.fryeisland.com/local/trio/>

Public Financial Information: <http://www.fryeisland.com/tdoc/financial.htm>

2. Beano Money in Key Bank
 Savings:

1,594.81 As of
 12/31/08

ATTACHMENT C

Frye Island Marine Parking Expansion Project November 16, 2008

This document is intended to document research relevant to expanding the number of parking spots at Long Beach Marina and list options for expanded parking in various areas around the Long Beach Marina. Document contents include:

- Marina land use
- Conservation land use
- Other restrictions
- Parking Expansion Options

Marina Land Use

Marina land was granted to the Town of Frye Island from FII with WARRANTY COVENANTS, on July 3rd, 2004

Marina. The Marina facility located at the southerly end of Frye Island, consisting of Lots #1995, #1996 and #1999 and land not specifically labeled on the Subdivision Plan bounded by the upland edge of the beach area on Sebago Lake, the Priest Lot and the extension northerly of the westerly boundary of the Priest Lot (a/k/a #508), Lots #1365 through #1382, and Marina Road as shown on the Subdivision Plan, and further including all rights to the docks, floats and ramps and to the dredged bottom and inlet leading to Sebago Lake. *Subject to the rights of the sixty-five (65) Equity Rights Certificate holders, their heirs and assigns, to be exclusively held and used by the owners of property located on Frye Island in accordance with the Frye Island Yacht Club Operations Policy Handbook as it may be amended from time.*

Also hereby conveying Lots #1500, #1557, #1556, #236, #235, #232, #231 and #230 as shown on the Subdivision Plan, sometimes known as the Quail Circle Canal.

Meaning and intending to convey and hereby conveying property generally described as Marina and Quail Circle Canal, and all the Marina related improvements and assets of the

Grantor, including without limitation, all docks, facilities, and property, subject to all restrictions, easements and rights of record.

Conservation Land Use

According to the deed that conveyed the conservation property from FII to the Town we would need to get the Conservation Commission to make a recommendation to the Executive Committee.

- VIII.** Parking spaces adjacent to a Town road, access structures and facilities for public use of the Protected Property as a nature preserve, such as but not limited to fencing, parking barriers, gates, unlighted signs, registration boxes, informational kiosks, lights, septic waste disposal, dog sanitation devices, fresh drinking water supply, and any structures necessary for safety, erosion control and protection of fragile resources; provided that all such structures must be of a scale, design, and materials that complement the natural surroundings, and protect and preserve important natural resources can be created with the recommendation of the Conservation Commission and the approval at least five members of the Executive Committee at a meeting that was called with that purpose, showing on the meeting agenda posted a minimum of seven days in advance, .

Other Restrictions

- Shoreland Zone ordinances provide for what types of activities can occur in certain areas usage.
- Shoreland areas include areas within 250 of the normal high-water line.
- One of next years focus will be to determine parking requirements in light of state of Maine planning regulations mandated by permitting & safety requirements and how these regulations apply to the Long Beach Marina.

Existing Parking Situation

Long Beach marina has been built out to full capacity of 131 slips. During the busy summer months parking in the Long Beach Marina is used by both beach goers and marina users. Equity slip holders, annual rentals and general rental users make significant financial investments at this facility and should have access to parking when needed. As a result the Marina Committee will be investigating improvement options to be funded at the Long Beach facility.

The need is to accommodate parking necessary to support the marina facility, 131 boat slips, trailer boating demand (10-15 trailer boats) and the parking for the largest beach on the island (40-50 beach goers). The Quail circle facility may also require parking improvements for that 84 slip facility.

At the beginning of the 2008 season there were approximately 50 (see attached map ) spaces for parking plus 2 handicap spaces near the rest room.

At the June, 2008 Marina Committee meeting, the MC agreed to target establishing an additional 15 to 20 parking spaces beyond what is currently available. The consensus of the MC was not to establish additional parking

spaces by clearing a large space but to establishing several smaller areas around the marina area.

Option A

- Lot 1995(west of existing trailer parking lot)
- Located on Leisure Lane adjacent to the existing large parking area
- Parking would be perpendicular to the road in an area 20 feet in from the road running the length of this lot which is just over 150 feet. The area to be cleared would leave some of the larger trees in place. Existing grade would be leveled off.
- The grade of this parking area would be lower than the existing parking area.
- Estimated to get an additional 10 to 15 spaces
- Access to the Marina and beach would be along the side of the road to the existing parking area
- We would propose the installation of a staircase on the south east corner of the existing parking area (lot 1996)
- There is also the potential for a future trail from this parking area following the embankment of the existing parking area (south edge)and ending on the road almost opposite the ramp leading to the West side of the marina
- There is also a potential to expand this parking area in the future as needs require. Potential area is approximately 120 feet from the road for the entire width of the lot which is just over 150 feet. Beyond the 120 feet where the land gets wet.
- Initially the Conservation Commission rejected plans to establish parking on this lot but after learning the lot (lot # 1995)covenants are for Marina use, the Conservation Commission issued a THEIR recommendation. See Appendix A.
- Prior to proceeding with Option A ,MC recommends notifying land owners in the area to include them in the decision and accommodate area concerns

Actions:

The Marina Committee agreed at the June 2008 meeting to install a stair at the south east corner of (lot 1996). Dave B has taken this action.

Option B

- Lot 1996 (Existing Trailer parking lot)
- Could only locate one boundary pin at the north west corner of the lot
- Expand existing parking area to the west boundary of the lot.
- We can gain about 20 feet on the west side the existing parking area
- Will need to clear trees to the lot line
- Assuming the existing parking lot goes to the south boundary, the fill for the parking lot would be about 120 feet long, on the west boundary. So the area to fill for expanding the parking would be approximately 20 feet x 120 ft (length of the lot) x 20 ft high requiring about 2500cu yds of fill. This could run into a wet area but without boundary pins it tough to tell if we can get the full 120 feet
- Will need to clear trees, haul in fill and an excavator

- This could yield spaces for an additional 10 cars depending on parking efficiency
- Jim A contacted P&K Gravel in Naples for a rough estimate of costs. P&K did not visit the site and the estimate is based off of the estimate numbers of 20 feet x 120 ft (length of the lot) x 20 ft high requiring about 2500 cu yds of fill. This estimate includes 25% allowance for compaction. Based on half load trucks (12 cu yds) and an excavator for one week the estimated cost would be \$72,000. If permitted by the ferry to transport full loads the estimated cost would be \$40,000. P&K has offered to visit the site if we wanted a better estimate.

Option C

- Parking along the Marina Causeway Road
- At the June 2008 meeting Chairman Bond and the Town Manager discussed the initial Marina permit which does not restrict parking on the Causeway road and that parking on a Town is permissible per the limitations of the Town Parking Ordinance.
- Town Parking Ordinance allows parking along Town roads provided there is 12 feet clearance on the road
- We need to remove the sign located near the fire hydrant line which says "No parking along either side of road"

Actions:

The Marina Committee agreed at the June Meeting to pursue clearing along the Marina Causeway. Dave B has taken this action.

Option D

- Lot1996
- Remove plantings along Leisure Lane and rework existing berm and stores to allow for additional parking along Leisure Lane for the length of the existing line of plantings.
- Would need to work out drainage along this side of the lot
-

Option E

- Lots 1365 to 1369
- Located on Birch road
- Zoning: Conservation
- Lot 1368 would have the most direct access to the causeway road
- Potential parking area would have to be negotiated with the Conservation Commission. Clearing a large area for parking would probably be very difficult to get approved.
- Ed Charette has ideas to establish a trail leading form Birch Road to the causeway road. This may help the cause to get 7 to 10 parking spaces near lot 1368. This is a longer term idea that Ed would need to get approved by the CC.
- Per the Town wetlands map, the south ends of these lots look like they are in a wetland area. CEO or Mainland Consulting could delineate wetland

- From these lots, a 4 foot wide trail could lead to a small 20 foot long bridge entering the causeway road approximately 75 feet from the east ramp
- Lighting? No electrical power in the area.

Option F

- Widen Marina Road down by the cul-de-sac at the west end of long beach
- Town map shows a 45 foot wide road while the existing road is approximately 30 feet wide
- Potential additional parking spaces: 5 to 6
- Need to consider shoreland zoning
- Cul-de sac may be off town property???

Option G

- Lot 1999 (where existing rest rooms are)
- Located on Marina Road
- Potential parking spaces: 7 additional
- Owned by FII
- Expand the existing parking area on the south side of the rest rooms by approximately 10 feet to the east and 20 feet to the south side of the rest rooms. This would require a substantial amount of fill (over 2000cu yds)
- Need to consider shoreland zoning

Option H

- Lot 1999
- Expanding parking area behind the rest rooms which is over the cement vaulted leach field.
- This option is considered not desirable because it would have a significant effect on the existing cottage on lot 1382. There would be little to no natural buffer between the parking area and this lot.

Option I

- Lot 1342, 1343, 1344
- Located on Birch Road
- Potential parking spaces: TBD
- Lots are owned by FII
- This proposal would require a trail and walkway from Birch road to the end of the causeway road.
- This option is considered not desirable because it is further away from the Marina and Beach and because of this use would be questionable and not worth the expense

Appendix A

To. Executive Committee Frye Island
From. Ed Charrette, Chairman, Conservation Commission
Re: Marina Parking Lot Expansion
July 30, 2008

The Marina Committee has requested that the Conservation Commission submit recommendations regarding the development of 15-20 parking spaces at the roadside of lot 1995, adjacent to the marina trailer parking area (lots 1996 & 1997) near the Long Beach Marina area. These recommendations are required according to the deed that was conveyed on this lot when it was transferred from FII to the Town then to Conservation and finally to the Marina on October 26, 2004.

The recommendations are as follows.-

1. Parking would be perpendicular to the road in an area 20 feet from the edge of the road running the length of this lot sufficient to accommodate 20 parking spaces. The area to be cleared would leave trees with a diameter of 12 inches at eye level intact and the area at ground level of would not be altered when the cleared area is leveled off. The leveled area may be lower than the existing parking area but should include the unused area between the present parking area and lot 1995, in order to prepare a site to park 20 vehicles.
2. The grading should not alter the terrain in a way that causes additional drainage into the adjacent lots.
3. The steep bank of the old parking area should be stabilized with trees and bushes, as well as the other two sides of the new parking spaces, in order to prevent erosion.