

Frye Island Recreation Commission Project Meeting

October 1, 2011 Meeting Minutes

Meeting Number 04

Date	Start	End	Location	Next Meeting	Prepared By:
10/1/11	9:00 a.m.	11:13 a.m.	Community Center	Winter Meeting Date TBD	Laura Davis, Secretary

Meeting Minutes of 8/19/11 were approved by Commission via e-mail and verbal vote at start of this meeting

Attendance

Laura Davis
Ted Charrette (via phone)
Pam LaCerte (via phone for short time)

Betsy Gleysteen
Bobbie Thomas

Brian Riley (via phone)
Wayne Fournier

Motions presented this meeting

- 1) Laura proposed a motion to approve the 8/19 meeting minutes. Bobbie Thomas seconded the motion; motion approved unanimously.
- 2) Laura proposed a motion to prioritize the improvements in the Long Term Plan as follows:
2012 ... safety and maintenance, replace CC Tennis Courts, Develop Recreation Beach Area
2013 ... Community Center facility improvements (excluding Kitchen area)
2014 ... Replace Lancaster Loop Pool
2015 ... Renovate Kitchen
2015 ... Develop Skate Park
Tom Bishop seconded the motion; discussion included the Kitchen area which may be able to be done earlier if funded by FII, Inc.
The motion was unanimously approved.
- 3) Tom motioned for the meeting to be adjourned at 11:13a.m. Betsy seconded the motion; motion approved unanimously

In addition to the four motions listed above, this meeting covered the following areas:

a) Wayne Fournier presented the Warrant Article for the upcoming Town Meeting covering the funding of the CC Tennis Court renovation. At this point, it appears the total funding will come out of the FI Improvement Plan, but it will not be repaid over 4 years through an increase in the Recreation budget, as previously presented. Instead, it will be rolled into the taxpayer assessment rate, which (if the community approves the budget) could be reduced to forty cents/thousand which includes this Tennis Court replacement plan. Wayne also mentioned that the Island Improvement Liability fund is sourced by the Marina Rentals. Brian Riley will present a statement from the Recreation Commission's perspective as to the importance to the community in voting to approve this Warrant.

b) Planned 2012 Recreation budget – Wayne is planning on allotting the Commission an additional \$12k per year to cover the items in the Long Term Plan. Note that some of the items in this Plan, such as safety and maintenance issues, may be covered in the building and property maintenance budgets.

c) Wayne further confirmed that the FII, Inc. owns the CC, but that the Town leases it and pays for maintenance issues. The cost of the Kitchen (and perhaps other renovations such as elevator???) should be requested from FII. There is also a plan for the Town to purchase the CC in the future.

d) Previous discussion suggested the pool table in the balcony area be discarded; however, Wayne found out that the table is considered an antique and valuable (could be over \$10k). Committee decided to reconsider destruction and now looking into renovation and using that area for pool and dart tournaments to be held possibly twice/month.

e) Wayne did have an insurance inspector review CC and has a MA/Safety Checklist. Review of this checklist against current state of building will be built into the Long Term Plan project and Recreation Director responsibilities.

f) Requests for any Recreational facility by the community will go through the Recreation Director for initial approval and then sent to Town Manager for final approval. This will be written into the Operations/Policy handbook.

g) Clarification on the name of the Recreation Committee was discussed. The official name is Recreation Commission, which will have several sub-committees; i.e., Tennis, Beach, Activity Committees.

h) Upcoming activities – Tom will be sponsoring a pingpong and dart tournament on Saturday. Nancy Perry is sponsoring the children's Halloween party on Sunday afternoon.

i) The Long Term Plan was discussed and a priority of actions was agreed to (see above motion). It was also suggested that these priorities be included in the introductory section of the Plan. Members suggested a survey be created and passed out during Town Meeting soliciting feedback from the community on the priorities.

j) Betsy presented the draft of the By-Laws. Committee members are asked to review the document and provide feedback to Betsy. This will be the first agenda item for the Winter Meeting.

k) The date for the Winter Meeting has not been established. Tom suggested we have a conference call with agenda to include:

- Bylaws
- Operations Policy
- 2012 Recreation Program Guide ... Schedule of 2012 Activities
- Recreation Beach Area Project Plan
- Recreation Commission Project Plan

Laura Davis will send an email with possible dates. Tom requested meetings be at night, but not during weekend. NOTE: Tom called Laura on 10/7 to request consideration of a one-day meeting to be held at a convenient location along 495.

The Project Plan is being removed from these meeting minutes and will be revisited during the Winter Meeting. If anyone is interested in seeing the last Project Plan, they may view the Recreation Committee Meeting Minutes dated August 19, 2011.

Submitted by:
Laura Davis
Committee Secretary