Present: Tim McCarthy, chairman, Bobbi Aranyi, John Schutz, Bill Trenchard

Absent: Rich Kaplan, John Gardner

Attendees: Steve Kaplan, Planning Board chairman

The chairman called the meeting to order at 7:05 pm and appointed alternate Bill Trenchard as a voting member for this meeting.

**Agenda**

**Minutes and Correspondence**

Minutes of the 7/24/09 meeting accepted by e-mail to Tim McCarthy.

**New Business**

**Discuss appointments and alternates**

Tim McCarthy’s term is up June 30, 2010. Tim agreed to remain on the board. Tim will go to the office to sign up for another 3 year term. John Gardner’s term is up on June 30, 2010. Tim stated that John prefers to become an alternate. Bill Trenchard has agreed to move up to a voting member to replace John Gardner. Both will need to go to the office and confirm their new positions.

Bobbi Aranyi stated that the board needs to vote and choose the positions of chairman and secretary annually. John Schutz moved to accept Tim McCarthy as chairman; seconded by Bill Trenchard with all in favor.

John Schutz nominated Bobbi Aranyi for the position of secretary; seconded by Bill Trenchard with all in favor. The position will include keeping a record book with all the monthly minutes, and update current information pertinent to Board of Appeals issues.

**Discuss Board of Appeals Manual**

It was decided that everyone would take a section of the manual and review it. Tim asked Steve Kaplan, Planning Board, chairman if there was anything they should be aware of. Steve suggested that they might want to review set back appeals, and in particular non-
conforming set backs. It was agreed that they should all review Section 7, pg 1-7 and pg 65.

Bobbi brought up that another section to review would be tree cutting, and the need for a permit to cut trees within 200 feet of the water.

Steve also mentioned that Rebecca Schaffner, Regional Planner, Greater Portland Council of Governments, will be making a presentation to the Planning Board and members of the Executive Committee at the Community Center on July 23, 2010 at 1:00 pm regarding developing a regional comprehensive plan focusing on the Lakes Region. The meeting is open to the public.

**Upcoming Meetings**

Tim addressed the need to set up meeting dates for the rest of the 2010 season. All were in favor of the following dates:

- Friday, July 16, 2010 at 7:00 pm
- Friday, August 20, 2010 at 7:00 pm
- Friday, September 17, 2010 at 7:00 pm

As there were no other issues to discuss, John Schutz made a motion to close the meeting; seconded by Bill Trenchard with all in favor. The meeting was adjourned at 7:30 pm.

Respectfully Submitted,

Inez “Smitty” Kaplan, Recording Secretary