

GOLF COMMITTEE

Frye Island Golf Course

Minutes of Winter Meeting of February 12, 2017

MEMBERS PRESENT: Mike Hurley, Vic Solimini, Bob Thurston, Greg Tedford, Tony Solis, Paul Murphy and Mark Thomas. **ABSENT:** Bruce Hickie and Alan Ross.

OTHERS PRESENT: Beth Hirsch, Jim Hodge

LOCATION: Call In

1) Review of the Golf Year 2016 is as follows:

- Purchased Rough Mower
- Completed siding and windows on club house
- Essentially completed reconstruction of 8th Tee
- Loam along 7
- Loam in front of 1st Tee
- Completed a significant portion of new driving range
- Continued dinners
- Had two breakfasts

2) The un-audited 2016 Financials indicate the following:

- Operating Revenue = \$ 272,745
- Operating Expenses = \$ 234,599
- Positive Cash Flow = \$ 38,146
- Reserves
 - Operations Reserve Account balance = \$113,948.13
 - The above reserve account balances are tentative, not audited.
 - The reserve balances include the Positive Cash Flow from 2016
 - Balance from Driving Range is \$31,827.05
 - Balance from Sue Nisula is \$1,325.00
 - Balance from Patio Donations is \$1,000
 - Balance from Fire Pit Fund is \$475
- Assets
 - The Pro shop inventory is \$ 4,184.15
- Liabilities
 - There are currently no financial liabilities.
- Greg Reviewed his Financial Analysis

3) Recommended 2017 Fees to the Executive Committee

- See Insert
- 9 Hole Rates are available Monday – Friday for entire season

- 9 hole rates are available on Holidays and Weekends before Memorial Day and after Labor Day.
- Twilight Fees start at 4:00 before Memorial Day and after Labor Day
- Twilight Fees start at 5:00 from Memorial Day to Labor Day

4) Golf Course Table of Organization (to be added in Policy as an appendix)

- Graphic form of Table of Organization
- Golf Operations Consultant description – Currently Jim
 - This is a new position created to provide oversight and guidance to the Golf Course Superintendent and Pro Shop/Lounge Managers.
- Golf Course Superintendent description - Currently Dana
- Pro Shop /Lounge Manager description - Currently Beth

5) Lounge Operations and Procedures

- Staffing – Beth went over her staffing for 2017. Currently all positions are full.
- Hours of Operation
 - The Committee recommended the following starting times for Mondays through Saturdays:
 - 9:00 during May and October
 - 8:00 during June and September
 - 7:00 during July and August
 - The Committee recommended the following starting times for Sundays:
 - 8:30 during May, June, September and October
 - 7:30 during July and August
 - The Committee recommended that the Lounge stay open until 12:30 on Fridays and Saturdays.
- Beth went over various changes she plans to implement in 2017. These include such items as liquor/food deliveries, increased security, increased storage, job descriptions for all personnel, more efficient layout for kitchen and various social activities.

6) Pro Shop Operations and Procedures

- Beth reviewed her thoughts regarding operations and inventory.

7) Tentative Tournament Schedule for 2017 is as follows:

Date	Tournament Name	Organizer(s)
May 27	Memorial Day Ryder Cup	Mark Thomas
June 23	GE Tournament	Tom Bishop
June 24 and 25	June Invitational	John Kett/Todd Kiegwin
Vary	Club Championship	Tony Solis/Paul Murphy
July 3	Steak and Hot Dog	Bob Thurston/Vic Solimini/Tony Solis
July 22	Night Golf	Mike Hurley/Tony Solis/Paul Murphy
August 12 and 13	Member-Guest	Jim/John Hodge
August 26	President's Cup	Vic Solimini/Mike Hurley
September 9 and 10	Sebago Lake Great Escape	Mark Thomas

September 23	TKE Fall Classic	Jim/John Hodge
October 7	Captain's Choice	Bob Thurston/Todd Kiegwin
October 21	Cross Country	Bob Thurston

8) **Golf Committee Organizational Assignments for 2016 were agreed as follows:**

<u>Person</u>	<u>Assignment</u>	<u>Person</u>
•	Liaison with Board of Trustees Executive Committee	Mark Thomas
•	Coordinator with Island Financials	Bruce Hickie
•	Pro Shop and Lounge Coordinator	Paul Murphy
•	Golf Course Coordinator	Bob Thurston
•	Lounge Activity and Dinners Coordinator LaRhette	Beth Hirsch/Marlene
•	Tournaments Coordinator (provides oversight)	Tony Solis
•	Sunday Scramble Coordinator	Vic Solimini
•	Ice Cream Social Coordinator	Tony Solis
•	Memberships Coordinator	Alan Ross
•	Employee Appreciation Coordinator	Greg Tedford
•	FINS Coordinator	Mike Hurley
•	Web Page Coordinator	Mark Thomas/Laura Davis
•	Maine Golf Association Coordinator	Jim Hodge

9) **Tee Marker Sponsors:**

- Sponsors:
1-Jon Hartman, 2-Vacant?, 3M-Mike, 3W- ????, 4-Richardsons, 5-Frye's Leap, 6-Lois, 7-Krainin, 8M-Vic, 8W-Grondin, 9M-Waste, 9W-Winter Watch??.
- Scott Harkins is sponsoring a hole.
- We need someone (Bruce) to coordinate with Calvin to track billings and payments.

10) **Fund Raiser/Social Events**

Dates for Dinners/Breakfasts/Social Events

Date	Description	Organizer(s)
Dinners		
June 10	Chicken Picata over Pasta	Marlene LaRhette
July 15	Steak and Lobster	Marlene LaRhette
August 19	BBQ Chicken and Ribs	Marlene LaRhette
Breakfasts		
May 14	Sunday Morning Breakfast	TBD
June 18	Sunday Morning Breakfast	TBD

July 9	Sunday Morning Breakfast	TBD
August 20	Sunday Morning Breakfast	TBD
September 17	Sunday Morning Breakfast	TBD
October 8	Sunday Morning Breakfast	TBD
Ice Cream Socials		
May 27	Ice Cream Social	TBD
July 1	Ice Cream Social	TBD
September 2	Ice Cream Social	TBD
Other Social Events		
2 nd Chili Challenge	October 7	TBD
Musical Trivia Night	TBD	TBD

11) Capital Improvements/Long Range Plan

- The 20 Year Long Term Financial Plan was reviewed and updated. When the changes have been input by Greg, the updated version will be distributed for comments by the Committee before the plan is finalized.
- 2017 Projects
 - Tree removal in spring – The work in the spring will be completed at the 8th tee, 6th tee and 1st green. The work will be completed by Eric (from DPW). The cost will be approximately \$5,000. He will work under the insurance from Jon Hartman. Bob Thurston will coordinate this work.
 - The Committee discussed Dana’s thoughts about a new (or used) utility cart but decided to hold off any decision until the Island opens.
- Driving Range
 - It was decided to limit this discussion until Alan is present. The following was briefly discussed.
 - Irrigation – Determination to be made after we see how grass does this year.
 - Date for opening – Last estimated at mid-summer.
 - Cost for putting green – Jim estimated \$20,000
 - Timing for putting green–To be determined. (based on subsequent Thursday night call in meeting).
 - Who does work for putting green -None of the work will be completed by Dana as his priority has to be maintenance and improvements on the course (based on subsequent Thursday night call in meeting).
 - Practice bunker – To be determined.
 - Location for Outdoor Living – To be determined.

12) Improve FINS and Web Page

- Laura Davis has done a lot of work developing a new web site. We also have joined Maine Golf Trail and they have a capability to develop web pages for golf courses. Mark will check to see if we should combine those resources.
- Mike will look into developing shells for better FINS pages for Leisure Lounge and the golf course (separate pages).

- Andrew Davis is working on the web page for the Town. Part of that web page will be a colander for all Island activities, including Leisure Lounge and the golf course.

13) Work Days

- Rather than scheduling set dates with no particular tasks in mind, it was decided to schedule work days on an as-needed basis. For example, a day may be scheduled to re-roof the Jed Shed.

14) Employee Appreciation

- Historically, a small percentage of the membership contribute to this fund. One of the reasons is we usually collect late in the year. This year collections will begin earlier. Greg is the coordinator.

15) Maine Golf Opportunities

- We joined Mail Golf Trail again this year for \$200. For this we receive free advertising including being listed on their web site. Mark mentioned that Frye Island Golf Course was actually highlighted on the first page of the site this week.
- For a small fee (\$200) they will also develop golf course web sites. We will talk to them to possibly work with the effort that Laura Davis has completed for our web page.

16) Recommended Policy Changes to Executive Committee

- All members have a copy of the updated Policy Handbook and were asked to read it and provide any comments within a couple weeks.

17) Recommendation to Executive Committee

- Recommended Fees
- Capital Improvements (Mark to check to ensure the tree cutting is authorized).

18) Other Issues

- Beth will talk to the Dish service regarding our account
- Beth will get WIFI for next year. Although this was not successful in previous years, it was thought to be worth a try now that social media can be used to advertise its use.
- Renovate second floor of the club house. Currently it is wasted space. We have a real need for additional seating during meal events. Additionally, it could also serve as an alternate location for cocktails and possibly having card games. This will be a priority in the spring.

19) Set 2015 Meeting Schedule

- Second Sunday of each month from May through October
- Annual meeting the Sunday of Labor Day weekend

20) Meeting Adjournment

- 1) Adjourned at 3:45 PM. (A subsequent meeting was held on the following Thursday, 02/16, to discuss the driving range. The minutes to follow.